



FIRST BAPTIST CHURCH OF JUNCTION CITY

29857 W. 18th Ave. Junction City, OR 97448

<http://www.fbcjc.com>

CHILDREN'S MINISTRY DIRECTOR

POSITION OVERVIEW:

The Children's Ministry Director is the primary shepherd for the children's ministries of First Baptist Church of Junction City (FBCJC). They initiate, oversee, and evaluate all aspects of discipleship within this ministry. As a servant of Christ, they strive to raise up Christ-centered children exposing children to the Gospel of Christ and establishing spiritual roots to grow down into Him, letting their lives be built on Him so that their faith will grow strong in the truth (Colossians 2:7).

DIRECTLY REPORTS TO: Senior Pastor

PURPOSE

MISSION: To be new creations who help others become new creations (Matt. 28:18-20; 2 Cor. 5:17)

VISION: To cultivate life transformation that people may passionately know, show, and share Christ's love (Phil. 3:8; Matt. 5:16; Rom. 10:14-15)

CHILDREN'S MINISTRY STRATEGY: Develop and direct Children's Ministry (Kindergarten through 4th grade; approx. ages 5-10) to fulfill the heart of the FBCJC mission and vision.

QUALIFICATIONS AND CHARACTER

1. Affirmed by the church (FBCJC) as a member and leader of the church body.
2. Willingly submits to the FBCJC mission, vision, theological views, and Membership Covenant, as taught in the Membership Class.
3. Strong personal commitment to the Lord and definite call to serve Him
4. Clear passion, gifting, and training to meet ministry requirements.
 - a. Prefer at least 2 years experience in children's ministry
5. Self-starter and the ability to cast vision
6. Demonstrates integrity, humility, and flexibility
7. A team player who develops teams and leaders
8. Excellent interpersonal, delegation, time management, and communication skills
9. A vision for children and families, with the self-discipline and commitment to pursue that vision.

RELATIONSHIP TO THE CHURCH

1. The Children's Ministry Director is first and foremost accountable to the Lord Jesus Christ; secondly to the Spiritual Leader Board, including the pastor. Day to day accountability will be to the Senior Pastor.
2. The Children's Ministry Director is expected to attend and participate in weekly staff meetings, and Sunday services when possible. Other meetings may be required as ministry leaders see fit.
3. The Children's Ministry Director needs to model servanthood to the body, conforming to the patterns of 1 Timothy 3:1-7.
4. The Children's Ministry Director will have performance and ministry "fit" evaluations after three months, six months, and one year. Annual performance

evaluations will be done after the first year of service. Evaluations will be conducted by the Senior Pastor and other appointed leaders.

RESPONSIBILITIES

General Responsibilities

1. To strive to fulfill the mission and vision of FBCJC through the Children's Ministry and continuing to evaluate the Children's Ministry in light of the mission and vision.
2. The Children's Ministry Director is responsible for oversight of all ministries to Children from Kindergarten through 4th grade. This may include ministries such as:
 - Sunday Bible classes and Children's Church
 - Weekly activities (AWANA)
 - VBS
 - Special children's programs
 - Outreach to local schools.

They will provide overall direction, goal-setting, strategy, administration, budgeting, evaluation, training, and any necessary long or short-term planning for children's ministries.

Specific Responsibilities

1. To recruit, train, and oversee the Children's Ministry volunteer teams.
2. To coordinate curriculum for Kindergarten through 4th grade.
3. To coordinate planning with the youth ministry to ensure continuity of ministry when children move to the youth ministry program.
4. To provide communication and counsel for parents of children.
5. To communicate with the Senior Pastor and Spiritual Leader Board ministry goals, evaluations, problem solving, and prayer support.
6. To reach out to area campuses through personal contact, volunteer work, and outreach programs that will attract and minister to unchurched students and their parents.
7. To assure the screening of staff as outlined in the church's Child Abuse Prevention Policy.
8. To prioritize personal spiritual and leadership growth.
9. To fulfill other related duties as assigned or negotiated in order to meet the ongoing needs of FBCJC.

COMPENSATION

- Part Time
- Compensation to be determined based on experience
- Holidays off include New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. Adjustments to be made if these dates conflict with ministry events

PLEASE SEND THE FOLLOWING

- **RESUME**
- **COVER LETTER**
- **3 REFERENCES**

SEND TO: Pastor Ted Slaeker

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